

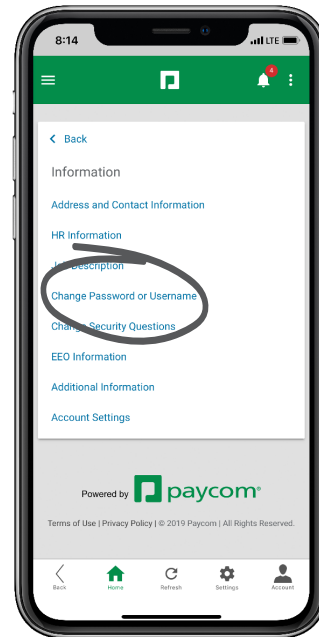
SHOW ME HOW

to Change My Username
Information



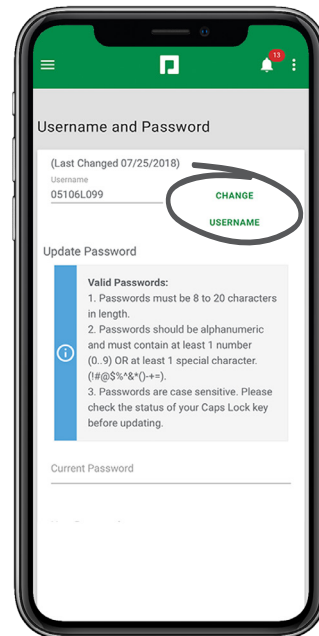
STEP 1

Log in to the Paycom app.
Navigate to Information >
Change Password or Username.



STEP 2

Click "Change Username."



EMPLOYEES

Visit the Help Menu for the most up-to-date version of this guide.



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STEP 3

Enter an email address as the new username and click "Update Username."

Usernames only can be changed to a valid email address.

